

AMSTRA

6755

English



On top of the screen: 6 programmable keys and 6 indicator lights for storing the most frequently used numbers or functions (on a paper label).

The 4 keys associated with the names available on the labels are used while making a call by name: the indicator light associated with the key goes on depending on key availability.



At the bottom of the screen: 6 other programmable keys and their indicator lights (listed on the input screen)



Navigator with:

- Vertical navigation keys
- Horizontal navigation keys



- Answer in handsfree mode.
- Redial the last number dialed (LNR)
- Access the LNR log.
- Call the number displayed.



- Program the keys and configure the set (ring tone / display contrast).
- Customise the set (manage the directories).



- Call a personal speed dial number.
- Access the directories and call log.



- Access the number list while making a call (for a second call, for instance).
- Access the voicemail directly (set idle).



Depending on the mode used:

- Set the handset listening volume / loudspeaker volume/ ringer volume.



- End a call.
- Exit programming without validating and return the set to idle mode.
- Ringer off.



Validate an option, setting or input.



Additional programmable keys.



- On set idle*: Activate/deactivate the interphone (associated indicator light goes on/off).



- During conversation: activate/deactivate the loudspeaker or handsfree function.

- Cut the microphone so the correspondent no longer hears the conversation (the associated indicator light goes on).

A message indicator light on the top right side indicates incoming calls, missed calls and calls left in the voice mailbox.

Making a call

- Internal call: **Number**
- External call: **0** ou **[]** + **Number**
- Operator: **9** or **[]**
- Press a key programmed with a number
- Redial the last number dialed: 2x

Call by name (set idle)

Dialling from the names stored in the company directory:

1. Press
2. Enter at least the first two letters of the name with the dialpad numeric keys (for example: press two times the key 6 for the letter N; press the key 2 once for the letter A, etc.).
 - Use the key to make corrections and the key to display the first name.
 - Use the key or key to display the next or previous names.
 - Use the key to modify the entry.
3. Press

Using programmable keys

1. Press + and select a key.
2. Programme:
 - a number: press **1 + Number**
 - a series of codes (access to voicemail box): press **3 + a series of codes** (voicemail box number + # + code + #)
 - the supervision of another set (*): press **4 + extension number**
 - a service (*): press **8 + service sequence**
 - the deletion of programming: press **0**
3. Validate the entry by pressing + .

Identifying programmable keys

Entering the labels

1. Press + LABEL +
2. Select a key.
3. Enter the label for the key using the numeric keypad (see call by name) + .

Automatic callback^(*)

The called party is busy or does not answer:

- Activate + 5.
The set will ring the next time the party on-hooks.
- Deactivate # 5 0

Forwarding a call^(*)

- Forward a call to an internal set:
 - immediately *2 1 + Number
 - on no answer *2 2 + Number
 - on busy *2 3 + Number
- Forward a call to your voicemail box
 - immediately *25 + Number
 - on no answer *26 + Number
 - on busy *27 + Number
- Cancel all forwarding operations: # 20

Transferring a call while making a call

1. Press + Number
(or programmed or speed dial key)
2. Replace the handset or
(or announce the transfer and hang up).

Hold

- Put a caller on hold
- Resume call with a caller on hold + 1

Alternate

- Call a second party + Number.
- Answer a second external call + *10
(call beep)
- Switch from one party to the other + 2

Conference call *(after calling the second party)*

- Set up a three-way conference call + 3
- Release one of the parties + 1
- Leave the conference call. Hang up

LNR log

- Access the log + or
- View details or
- Dial

Incoming call log/private directory

- Access the record + +
 or
- View details or
- Dial

Private directory

- Create a record + + + + name + + number +
During consultation...
- Store a log record in the private directory + + (name +

Personal speed dial numbers^(*)

- Program a personal speed dial number:
 1. Press *51
 2. Select the speed dial number 0 to 9
 3. Enter the number to be stored Number
- Call a personal speed dial: + (+) + 0 to 9
- Cancel a personal speed dial number: #51 + 0 to 9.

Agenda function

- Program an appointment *5 5
(then enter the hour and minutes) hhmm.
- Cancel an appointment # 5 5 + hhmm

This set can be equipped with a headset. For automatic use, see the system operator.

Note: the characteristics and functions described in this document are completed and detailed in the User Guide, available on our website: <http://www.aastra.com>.

^(*) Depending on the programming performed by the system operator.

Document name

Quick Reference Guide for Aastra 6755
Reference: AMT/PUD/TR/0018/1/1/EN